

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, August 2, 2011

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 8:00 p.m. on August 2, 2011.

Municipal Clerk Cindy A. Dye certified that the meeting was noticed in the Annual Meeting Notice. Notice was sent to the Trenton Times, filed with the Municipal Clerk and posted in the East Windsor Township Municipal Building, all on January 7, 2011. All requirements of the "Open Public Meetings Act" were satisfied.

Council Member Alan Rosenberg led the flag salute.

Present were: Mayor Janice S. Mironov, Deputy Mayor Marc Lippman and Council Members Hector Duke, Alan Rosenberg, Perry Shapiro, Marsha Weinstein, and Peter Yeager. Also present were Alan M. Fisher, Township Manager, Township Attorney David E. Orron and Municipal Clerk Cindy A. Dye.

### **PRESENTATIONS & PROCLAMATIONS:**

National Night Out - - August 2, 2011 (August 2, 2011)

Mayor Mironov presented the proclamation at National Night Out.

**PUBLIC FORUM: None**

**INTERVIEWS FOR BOARDS AND COMMISSIONS: None**

### **MINUTES:**

Mayor Mironov requested that the following minutes be rescheduled: June 28, 2011, July 12, 2011, July 13 (Special Meeting) and July 26, 2011.

### **RESOLUTIONS:**

**Resolution R2011-163** Award of Contract for Elevator Subcode Contract with EIC Inspection Agency Corp.

The Municipal Clerk read by title Resolution R2011-163.

Mayor Mironov stated that the second paragraph needs to be corrected to reflect the proper amount of proposals received.

Mayor Mironov asked what the prior quote was from EIC and the term of the contract. Mr. Fisher stated that the prior quote was sixty-five percent and the term was two years.

Mayor Mironov asked the length of term that is allowed. Mr. Fisher responded three years.

Mayor Mironov questioned why we do not go out for quotes for a three year term. Mr. Fisher explained that the price would go above the threshold; therefore, the Township would have to go out for formal bids rather than quotes.

Mayor Mironov requested that the entire process be reviewed.

It was MOVED by LIPPMAN and seconded by DUKE that Resolution R2011-163 be adopted as corrected.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-163 was adopted as corrected.

**Resolution R2011-164**      Approval of Professional Services Agreement for Engineering Services for the Reconstruction & Resurfacing of Hankins Road between Woodland Drive and the NJDOT ROW at Route 130

The Municipal Clerk read by title Resolution R2011-164.

Mayor Mironov stated that this was previously discussed and the Public Works Department moved quickly on this project.

It was MOVED by ROSENBERG and seconded by DUKE that Resolution R2011-164 be adopted.

Mayor Mironov requested that Mr. Fisher, Mr. Orron and Public Works Director to review if there is anything that must be in place with Robbinsville in order to move this project along. Mayor Mironov indicated that she had already discussed this project with their Mayor and Administrator or Robbinsville and they concur with this project.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-164 was adopted.

**Resolution R2011-165**      Approval of Professional Services Agreement for Engineering Services for the Reconstruction & Resurfacing of Feldsher Road between Etra Road (County Route 571) and the East Windsor and Millstone Township border

The Municipal Clerk read by title Resolution R2011-165.

It was MOVED by YEAGER and seconded by LIPPMAN that Resolution R2011-165 be adopted.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-165 was adopted

**Resolution R2011-166**      Action on Request for Release of Performance Guarantees  
for Windsor Cove at East Windsor

The Municipal Clerk read by title Resolution R2011-165.

Mayor Mironov requested that this resolution be carried to a future meeting as she has questions regarding this resolution.

**Resolution R2011-167**      Approval of Application with Mercer County for Grant Funding  
for East Windsor Municipal Alliance for the Prevention of  
Substance Abuse for 2012

The Municipal Clerk read by title Resolution R2011-167.

It was MOVED by DUKE and seconded by WEINSTEIN that Resolution R2011-167 be adopted.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-167 was adopted

**Resolution R2011-168**      Chapter 159 – Amending the 2011 Municipal Budget Providing an  
Item of Revenue and Appropriation for the 2011 Over the Limit  
Under Arrest Mobilization Grant

The Municipal Clerk read by title Resolution R2011-168.

It was MOVED by WEINSTEIN and seconded by LIPPMAN that Resolution R2011-168 be adopted.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-168 was adopted

**Resolution R2011-169** Authorizing Change Order No 2 with Precise Construction Incorporated for the Construction of Softball and Multipurpose Fields on Disbrow Hill Road

The Municipal Clerk read by title Resolution R2011-169.

Mayor Mironov stated that this will be financed out of the grant funds.

It was MOVED by ROSENBERG and seconded by LIPPMAN that Resolution R2011-169 be adopted.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-169 was adopted.

**APPLICATIONS:**

**Raffle License RL:358** Citizens Range & Recreation Club Inc., October 16, 2011, Holiday Day Inn of East Windsor, On-Premise Raffle for Merchandise

Mayor Mironov questioned if the application was in proper order.

Mr. Orron and Ms. Dye affirmed the application is in proper order.

It was MOVED by ROSENBERG and seconded by WEINSTEIN that the Raffle Application for Citizens Range & Recreation Club Inc., October 16, 2011, Holiday Day Inn of East Windsor, On-Premise Raffle for Merchandise be approved.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, that the Raffle Application for Citizens Range & Recreation Club Inc., October 16, 2011, Holiday Day Inn of East Windsor, On-Premise Raffle for Merchandise was approved.

**REPORTS BY COUNCIL AND STAFF: None**

**CORRESPONDENCE: None**

**APPOINTMENTS:**

Mayor Mironov requested that Walter T. Daniels, Jr. be appointed to the Zoning Board of Adjustment for a term expiring December 31, 2011.

It was moved by LIPPMAN and seconded by SHAPIRO that Walter T. Daniels, Jr. be appointed to the Zoning Board of Adjustment for a term expiring December 31, 2011.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, that Walter T. Daniels, Jr. be appointed to the Zoning Board of Adjustment for a term expiring December 31, 2011.

**APPROVAL OF BILLS:**

Listed for approval were Current 2011 bill list dated July 27, 2011, Current 2010 bill list dated July 27, 2011 and a Capital bill list dated July 27, 2011, as well as other miscellaneous and trust account bill lists.

It was MOVED by DUKE and seconded by ROSENBERG that the bills be approved.

ROLL CALL: Ayes –Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, the bills were approved.

**MATTERS BY COUNCIL:**

Mayor Mironov stated that there is a letter dated July 21 indicating that the records committee found the imaging processing system for public records is in compliance. The Emergency Operations Plan has been approved. There is a Mayor Advisory letter circulated regarding the State residency requirement for public employees. The Township is accepting nominations for the Business Awards Program. The Disbrow Hill Road Playing Fields fence is erected.

Mayor Mironov requested a report from staff regarding the Best Practices checklist. This matter is to be placed on the next agenda.

Mayor Mironov stated that there was to be a student intern to work on the Sustainable Jersey material.

Mr. Fisher responded that he has been working on it.

**MATTERS BY PUBLIC: None**

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. Bicycle Helmet Safety Program

Mayor Mironov stated that previously the Township had conducted a very pro-active multi-phase bicycle program. There are grant applications pending and are very hopeful in receiving a positive response. In the meantime, other grant funds have been identified that could be used

towards a program in the fall. This program would be for one night. The bicycle helmet programs consist of informational material, a five minute video and a helmet that is properly fitted. Statistics show that not only wearing the helmet is critical; however, it must be properly sized and adjusted to work effectively.

The Council unanimously agreed to move forward with the program. Mayor Mironov will work with Chief Spain to work out the particulars on the date and time.

## 2. Updated East Windsor Street and Road Map

Mayor Mironov stated that this was previously discussed and it was agreed that the Township use the company who did the map previously. Staff is working, in conjunction with the Economic Development Committee, to update the text on the map.

Regarding the information portion of the text, Mayor Mironov asked if there any subject area that anyone may feel that needs to be included. There have been a couple of items removed because they are not very useful or become untimely quickly.

Mr. Lippman asked if the bicycle pathways could be marked out on the map.

Mayor Mironov requested the opinion of the Council regarding the cover of the map and pictures displayed inside the map.

It was consensus of Council that the Lee Turkey Farm and Etra Lake pictures should be the cover of the map; inside the map, there should be photos of prominent businesses situated around the East Windsor sign; the e-news and newsletter should be advertised in a separate box with the Township's website; additional stores should be mentioned when listing shopping centers, i.e., TJ Max for East Windsor Village Shopping Center and the Mayor's letter should be position in the front of the map as it opens so it is the first thing residents see.

## 3. 9/11 Observance

### A. East Windsor Township Ceremony and Memorial

Mayor Mironov stated that 9/11 falls on a Sunday this year. The Township has scheduled a local observance in East Windsor on that Sunday at 2 p.m. on the municipal building grounds in the area of the 9/11 memorial.

Mr. Shapiro explained the physical improvements that will be made to the memorial.

Mayor Mironov explained that the Township will have an extensive program on September 11 at 2 p.m. There will be participation by many groups throughout our community. She asked if any Council member has any ideas that they can bring it to her attention.

Mayor Mironov indicated that East Windsor lost the most number of residents than any other town in Mercer County due to the 9/11 events. The families have been invited to the Township's observance.

**B. Resolution R2011-170**

A Resolution Expressing the Sense of the East Windsor Township Council Regarding Coming Together as a Nation and Ceasing All Work or Other Activity for a Moment of Remembrance Beginning at 1:00 PM Eastern Daylight Time on September 11, 2011, in Honor of the 10th Anniversary of the Terrorist Attacks Committed Against the United States on September 11, 2001

The Municipal Clerk read by title Resolution R2011-170.

Mayor Mironov stated that she received a phone call from Senator Lautenberg's office regarding this resolution. He sponsored Senate Resolution 237 and asked if the Mayor and Council would adopt the resolution.

Mayor Mironov recommended adding a paragraph on this resolution as number 7 "Call upon the members of our community to join together at the municipal building grounds at 2:00 p.m. to join in a community-wide remembrance and observance of the 10th Anniversary of September 11."

Mr. Shapiro requested that in the title "in honor" be changed to "in remembrance".

It was MOVED by SHAPIRO and seconded by DUKE that Resolution R2011-170 be adopted with the changes.

ROLL CALL: Ayes – Duke, Lippman, Rosenberg, Shapiro, Weinstein, Yeager, Mironov  
Nays – None

There being seven (7) ayes and no nays, Resolution R2011-170 was adopted with the changes.

4. Alternative Energy and Telecommunications Suppliers - Update

Mayor Mironov stated that this was listed on a Council meeting approximately 2 months ago and requested a timeline and updates from the Manager as to where staff is in reviewing this matter. She indicated that she placed this on the agenda to find out when information might be received, especially as it relates to the Best Practices.

Mr. Fisher indicated that he would have the information gather by the next meeting.

Mayor Mironov stated that she would like an update as to where we are as it relates to the Best Practices by the end of this week, if possible. A more general update can be provided afterwards.

There being no further business Mayor Mironov adjourned the meeting at 9:15 p.m.

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Cindy A. Dye  
Municipal Clerk

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Janice S. Mironov  
Mayor